**Emersons Green Hospital**

**Job Description**

**Job Title:** RECOVERY PRACTITIONER

**Type of Contract:** PERMANENT

**Responsible to:** THEATRE MANAGER

**Accountable to:** HEAD OF NURSING & CLINICAL SERVICES

**Job Summary**

* To participate in all aspects of Post-Operative Care work, and provide excellent standards of patient care and safety In accordance with the Practice Plus Group philosophy and objectives, policies and legal requirements.
* Will be involved in the assessment, development, implementation and evaluation of programmes of care and work within a flexible team structure involving a multi-disciplinary team.

**Organisation Chart/Accountability**

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Head of Nursing & Clinical Services

**Philip Kemp**

Theatre Manager

**Julie Dowdell**

Deputy Theatre Manager – Scrub

**Ali Kino**

Deputy Theatre Manager- Anaesthetics & Recovery

**Sarah Duggan**

Surgical First Assistant

Anaesthetic Practitioner

Recovery Practitioner

Scrub Practitioner

HealthCare Assistant

**Knowledge and Skills Required**

The post holder must be a registered Nurse or an Operating Department Practitioner who can demonstrate the following:

* Effective communication skills, verbal and written, to include report writing and record keeping.
* Excellent interpersonal skills with patients and multidisciplinary team.
* Effective computer / IT skills and expectation to develop these in line with the needs of the service.
* Ability to undertake on-calls to meet the needs of the service.
* Contribution to team development.
* Sound knowledge of the guidelines set out in the NMC/HCPC code of professional conduct and current perioperative issues.
* Excellent organisational skills, proven ability to problem solve and remain calm under pressure.

**Main Duties & Responsibilities**

* The post holder will be responsible for assessment, planning, provision, maintenance and evaluation of patient care within the recovery environment.
* Take personal responsibility and accountability for ensuring that Practice Plus Group and local policies and procedures are known and followed and will ensure duties are carried out in accordance with the advisory guidelines and practice set out in NMC and HCPC code of professional conduct.
* To actively contribute to the provision of a good learning environment by taking on the role of mentor for new staff, trainees, students and healthcare assistants.
* Be ready to take charge of the recovery area in the absence of the team leader and will be expected to be a credible and professional role model.
* Be able to work on their own initiative as well as within a team. They will be able to confidently liaise with all members of the multi-disciplinary team, and act as an advocate for the patients.
* Identify individual patient requirements and act effectively on changing needs, liaising with and directing relevant staff
* Organises time, equipment and staff to deliver safe and efficient patient care.
* Give skilled support to medical staff and other members of the multidisciplinary team.
* Administer drugs and treatment’s as prescribed in accordance with trust policies and standards of operating procedures.
* Demonstrate effective communication within departments and the multidisciplinary team.
* Advise patients, carers and other staff on the promotion of health, and the prevention of illness.
* Recognise situations that may be detrimental to the health and wellbeing of a patient and initiate preventable measures.
* Identify the priorities of care for patients, liaising with and directing relevant staff.
* Organise and participate in the delivery of high standards of evidence based nursing care.
* To report to the appropriate members of the multidisciplinary team any significant changes in a patient’s condition or situation.
* To take personal responsibility for ensuring that patients are treated with courtesy at all times, and the individual needs of the patient are respected with confidentiality.
* To be able to act in an emergency situation and to be familiar with emergency procedures including fire and resuscitation
* Utilise skills by working in different areas, such as ophthalmology admission/discharge, dental discharge and admissions

**Governance**

* Report to the Deputy Theatre Manager all complaints, incidents, accidents involving self, staff, patients, visitors and complete relevant documentation according to Practice Plus Group procedure.
* Comply and work in accordance with Practice Plus Group policies and Standard Operating Procedures.
* Participate In risk assessments as required by the management team.
* Identify and act upon and risk that could affect the safety of patients or staff by accessing support from senior staff and the management team as necessary.
* Report any accidents, incidents or near misses by using the Practice Plus Group Datix reporting system.
* Participates in audits of patient care.
* Contribute to the monitoring and control of the use of resources with budgetary limits
* Assists with developing the financial awareness of the team so that individual staff contribute to the efficient use of resources.
* Contributes to the collection, recording and storage of information using both paper based and electronic systems.
* Make use of relevant information in decision making, problem solving and care management.
* Develop own supervisory skills and competence, undertaking a teaching / assessing module as required.
* Contributes to the supervision, development and coaching of individual staff so that they function effectively within their role and responsibilities in accordance with Practice Plus Group policies and Standards Operating Procedures.
* Provides clear instructions and accurate information to junior staff, students and support workers. Monitors and evaluates their work to ensure standards are maintained.
* Assists with the process of allocating workload to junior staff, students and support workers which is within each individual’s competence and capability.
* Practices in accordance with NMC or HCPC professional codes of conduct and standards
* Seeks out new knowledge of perioperative practice and health by reading, enquiring and partaking of continuing education, applying validated research to practice.
* Seeks to develop new skills, participates in competency based training programmes e.g. competency portfolios.
* Facilitates the professional development needs of the theatre team and their own through appraisal and development review.
* Undertakes any training required in order to maintain competency including mandatory training.
* Communication with all levels of staff throughout the hospital on a daily basis.
* Participation in manual handling activities and working with chemicals regulated by COSHH.
* May be required to work in all theatre areas / surgical specialities designated including Devizes.
* Required to manage theatre list within individual theatres on a regular basis.
* Required to stand for extended periods of time with normal working conditions.
* Act as patients advocate and seek advice from Team Leader.
* Become familiar with Practice Plus Group policies on Infection Prevention Control and work to uphold them at all times, seeking advice from infection prevention and control lead when required.
* Participate in the management of infection prevention and control with the department.
* Be aware of duties and responsibilities in line with Health and Safety at Work, and ensure work in a safe and tidy environment. Bring any breaches to the attention of Deputy Theatre Manager or Health and Safety Lead.

**No-Smoking Policy**

* The Hospital is a No – Smoking Hospital. No-one must smoke or vape within the hospital grounds. Failure to comply will result in discipline procedure.

**Harassment and Bullying**

* We believe that all people, whether staff, patients or visitors are entitled to an environment in which the dignity of the individual is respected.
* We are also firmly committed to promoting an organisational culture which values diversity and equality of opportunity and to preventing discrimination in all aspects of its employment practices and services. We regard harassment and bullying as totally unacceptable forms of behaviour that will not be tolerated or condoned.

**Safeguarding**

* All staff have a responsibility to be committed to the safeguarding and promotion of welfare of any service user, staff and visitor. All staff are expected to work within safeguarding policies and procedure.

**Job Description Agreement**

Completed by: - ………………………………………………….

Authorised by: - ………………………………………………….

Date: - ……………………………………………………………..

*This job description is a guide to the duties you will be expected to perform immediately on your appointment. It is not an exhaustive list, and such duties may well be altered from time to time to meet changes within Practice Plus Groups requirements. Any such changes will be commensurate with the grade of the post and will be discussed with the post holder prior to the changes being made.*