**Job Title:** Outpatient Pre-Assessment and Day Surgery Nurse

**Location:** St Mary’s Surgical Centre Portsmouth

**Department:** Outpatients / Day Surgery Ward

**Reports To:** Head of Nursing and Clinical Services

**Job Summary:**

We are seeking a dedicated and compassionate Nurse to join our Outpatient Pre-Assessment and Day Surgery Ward. The successful candidate will be responsible for assessing, preparing, and supporting patients scheduled for outpatient procedures and day surgeries. Providing comprehensive preoperative care, patient education, and ensuring a smooth, safe, and efficient surgical experience are key aspects of this role.

**Key Responsibilities:**

* Conduct thorough pre-assessment of patients, including medical history review, vital signs, and relevant investigations.
* Educate patients and their families about upcoming procedures, preoperative instructions, and postoperative care.
* Assist in the planning and coordination of day surgery schedules to optimize patient flow.
* Prepare patients physically and psychologically for procedures, ensuring informed consent is obtained.
* Monitor and observe patients pre- and post-procedure, promptly identifying and managing any complications.
* Maintain accurate and detailed documentation of assessments, interventions, and patient progress.
* Adhere to infection control, health and safety policies, and clinical protocols.
* Collaborate with multidisciplinary teams including doctors, anaesthetists, and support staff to deliver coordinated care.
* Provide emotional support and reassurance to patients and their families.
* Participate in continuous professional development and quality improvement initiatives.

**Qualifications & Experience:**

* Registered Nurse (RN) qualification with current registration with The NMC
* Previous experience in outpatient, pre-assessment, or day surgery settings is preferred.
* Good knowledge of perioperative procedures, patient assessment, and safety protocols.
* Excellent communication, interpersonal, and organizational skills.
* Ability to work effectively in a fast-paced environment and handle multiple priorities.
* Commitment to patient-centered care and safety.

**Working Conditions:**

* Shifts may include mornings, afternoons, and long days based on service needs.
* Fast-paced environment requiring adaptability and teamwork.
* Use of standard medical equipment and technology relevant to outpatient and surgical care.