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| JOB DESCRIPTION: Anaesthetic practitioner (nurse/ ODP) |

**Title** Anaesthetic practitioner

**Band: 5-6**

**Managerially**

**Accountable to:** Theatre Manager

**Professionally**

**accountable to:** Head of Nursing and Clinical Services

**Service delivery at Practice Plus Group**

Practice Plus Group believes in strong team work and partnership amongst its people. This approach is at the heart of everything we do to deliver a high level of patient care.

Significant time and resources are invested in recruitment to ensure that rigorous standards are met and that staff share the same focus on teamwork and delivery. Employing high calibre people in roles that require personal responsibility and close interaction with patients allows everyone the opportunity to make a difference to patients during their treatment and deliver high quality outcomes.

Supporting employees in their careers at Practice Plus Group with great opportunities to learn and develop through training, Practice Plus Group is an organisation that’s continually innovating to raise standards of best practice in healthcare.

Practice Plus Group delivers services to create the best experience for their patients, through best standards of care, clinical excellence and low infection rates. A focus on selected procedures and skills in their delivery means that as a healthcare provider they can consistently improve their performance and in turn benefit their patients.

**Purpose of role**

To provide a high quality, cost effective service within the theatre department; maintaining the highest standard of care and safety for patients, visitors and staff. To be competent in all aspects of clinical practice appropriate for the role.

To provide high quality and effective case management to all patients. To work as part of the cohesive multidisciplinary team within the theatre department.

**KEY RESPONSIBILITIES**

**Clinical/Professional Role**

* To provide clinical leadership, advice and guidance to junior staff
* To maintain legible records as required and complies with the CQC/NMC Standards on documentation
* To maintain the custody of Controlled Drugs in accordance with applicable regulations
* To ensure that Infection Control Policies are adhered to within the operating theatres
* To act as a member of the resuscitation team as required, ensuring continuing education is in place for all staff
* To participate in on-call duties as required
* To assure the application of standards of care by monitoring practice and evaluating outcomes
* To discuss problems with the appropriate management staff
* To demonstrate the flexibility needed for continuity of care in a dynamic environment
* To actively review ways of working and ensure that UK best practice is incorporated within local policies and procedures
* To set standards of patient care in theatres and endoscopy which are researched based and formally documented so that they can be used as a teaching tool for students and colleagues
* To work in conjunction with the Theatre Manager in establishing innovations in practice based on the UK models of best practice
* To assist with education programmes for all staff, undertaking anaesthetic support and act as a mentor
* To be responsible for ensuring that all records are maintained accurately and within required standards
* To report any untoward incidents relating to patients or staff and complete incident forms and to be involved in the investigation of such occurrences when requested
* To actively participate in the Clinical Governance Strategy and produce data for KPI and audit requirements
* To maintain an inventory of all equipment, ensuring that equipment is maintained correctly and report any defects

**Education and Professional development**

* To actively participate in the local orientation/induction programme providing guidance and support and teaching to less experience or junior staff as appropriate
* To take responsibility for personal and professional development, to be responsible for attending mandatory training sessions and to ensure that all policies and procedures are adhered to
* To be up to date with appropriate resuscitation training to minimum of ILS (Immediate Life Support) level.
* To work together with colleagues to actively be involved in research projects in support of clinical practice
* To play an active role in the development of the theatre education programmes
* To keep up-to-date with issues and trends affecting the profession
* To participate through mentorship in the development of junior staff and identify any professional training needs; be able to act as a mentor to students enabling learning to take place
* Carry out clinical supervision with team members.
* To adhere at all times to the NMC/HCPC Code of Professional Conduct, other NMC guidelines and any other professional bodies and associated guidelines
* To maintain an enquiring approach to practice
* Attend specialty meetings as appropriate
* To plan self development and personal objectives for discussion at individual performance review
* Participate in data gathering and audit when indicated
* To play an active role in the development of the theatre service working in conjunction with the manager and consultants
* To take part in the on-going clinical training programmes using best practice models of care

This list of key responsibilities is not exhaustive and the post holder may be required to undertake other relevant and appropriate duties as reasonably required.

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| **PERSON SPECIFICATION Anaesthetic practitioner (nurse/ ODP)** |

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| **CRITERIA** | **ESSENTIAL** | **DESIRABLE** |
| **Physical Requirements** | * Satisfactory Occupational Health clearance for the role specified. * Good attendance record. |  |
| Education/Qualifications | * RN Level 1 /RODP * Specialist theatre training e.g. ENB 183/176 or equivalent | * Degree or equivalent qualification |
| PreviousExperience | * experience in theatres |  |
| **Skills, Knowledge and abilities** | * Evidence of ability to work collaboratively in a multidisciplinary team * Understanding and commitment to IPR (Individual Performance Review). * Ability to plan and prioritise own and others workload when under pressure. * Ability to manage change effectively. * Ability to prioritise workload. * Excellent written and verbal communication skills. * Computer literate | * Knowledge/Experience of clinical supervision * Research/audit skills |
| **Personal Qualities** | * Assertive * Self-motivated * Innovative * Commitment to own personal development. * Good communicator |  |

**Health and Safety**

As an employee of Practice Plus Group, the postholder has a duty under the Health and Safety at Work Act 1974, to:-

* Take reasonable care of the health and safety of themselves and all other persons who may be affected by their acts or omissions at work.
* Co-operate with their employer to ensure compliance with Health and Safety legislation and the Health and Safety policies and procedures of the hospital not intentionally or recklessly interfere with, or misuse, anything provided in the interests of health, safety, or welfare, in pursuance of any of the relevant statutory provisions.

**Data Protection**

The postholder must at all times respect the confidentiality of information in line with the requirements of the Data Protection Act. This includes, if required to do so, obtain, process and/or use information held on a computer in a fair and lawful way, to hold data only for the specified registered purposes and to use or disclose data only to authorised persons or organisations as instructed.

This list of duties and responsibilities is by not exhaustive and the post holder may be required to undertake other relevant and appropriate duties as reasonably required.

This job description is subject to regular review and appropriate modification.

I confirm I have read and understand this Job Description

Name of Postholder …………………………………..

Signature …………………………………...

Date …………………………………...