##### JOB DESCRIPTION

**JOB TITLE:** Consultant Anaesthetist

**RESPONSIBLE TO:** Registered Manager

**ACCOUNTABLE TO:** Medical Director

## **JOB SUMMARY**

The post holder will be required to perform a range of anaesthetic procedures, on patients referred to the treatment centre, working in accordance with hospital protocols and working practices.

The post holder will be required to have completed a substantial number of procedures identified above independently. Applicants will be expected to have an excellent clinical quality record and be able to demonstrate the ability to perform efficiently in theatre.

Applicants will also need to demonstrate commitment to excellent teamwork with clinical colleagues, willingness to utilise and develop clinical care pathways in the overall management of patients and assist in improving these pathways over time, and a very positive attitude to dealing with patients.

A commitment to provide out of hours on call cover on a rota basis will be required. This is to be determined with colleagues. Opportunities may arise for further clinical work in addition to the basic contract.

The post holder will be required to build on close relations with other surgical colleagues as part of our multidisciplinary team. He/She will also be required to participate in audit, research and management of the service.

It is anticipated that the post holder will engage in specific management tasks and contribute to monthly departmental meetings and Clinical Governance meetings at the treatment centre in agreement with the Medical Director.

It is likely the post holder will be providing responsibility for the clinical supervision directly of junior medical and/or other clinical staff.

The post holder will be possibly be allocated responsibility for the management of specific consultant staff.

### Principal Duties and Responsibilities

The role has clinical, teaching, and staff development responsibilities:

**Clinical**

* The successful candidate will be expected to provide a wide range of anaesthetic procedures, both general and regional. The main speciality is Orthopaedics, but General Surgery, ENT and Ophthalmology are also performed here. This is on an elective basis except where a postoperative patient requires a return to theatre.
* He/she will also be required to attend OPD on a rota basis to help in the preassessment of patients prior to surgery.
* He/she will take part in an on-call rota with colleagues. He/she will be expected to make sure that there are adequate arrangements for hospital staff involved in the care of patients to be able to contact him/her when on call.
* To assist the RMO’s in the assessment of patients and advise appropriately, providing specialist knowledge in assessing and interpreting acute and other patients conditions
* In addition to the clinical duties he or she will undertake the administrative duties associated with the care of his/her patients and with the running of the Department. Each consultant will be responsible for producing the appropriate clinical records for each patient, which should be accurate, timely and complete, ensuring the safety and confidentiality of information.
* He/she will be expected to work with local managers and professional colleagues in the efficient running of services and will share with consultant colleagues in the medical contribution to management. He/she is expected to observe Practice Plus Group agreed policies and procedures, and to follow the approved standing orders, financial instructions and standards of conduct.

**Professional**

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* The successful candidate should be responsible for maintaining their continuing Professional Development (CPD), and take part in an annual appraisal with a view to confirming revalidation as per the GMC framework.
* He/she should plan their own self development and further develop both clinical and management skills and knowledge.
* They should share their personal expertise and specialist knowledge with other clinical colleagues
* They should ensure that Infection Control policies are adhered to
* The successful candidate will be expected to actively contribute to clinical audit and research.
* He/she will be required to actively participate in the treatment centre’s Clinical Governance activities including Consultant Appraisal.
* Each member of staff has a responsibility to report all clinical and non-clinical accidents or incidents promptly and when requested, to co-operate with any investigations undertaken.

**Education and Training**

* The successful candidate will be asked to participate in the teaching and training of junior staff, RMO’s, anaesthetic nurses and other clinical groups.
* They should keep themselves and the theatre and anaesthetic staff up-to-date with issues and trends affecting anaesthetic practice.

**Consultant Job Plan**

* A typical job plan will comprise of 40 hours of clinical activity per week, including Saturdays on occasions, with flexible elements. Five hours for SPA is given per week, but employees are expected to work flexibly where necessary when colleagues are on leave.
* In accordance with Practice Plus Group policy a probationary period of 3 months will apply after which the full benefits will be applied.
* The annual leave entitlement for senior medical staff is 25 days a year.

**Health and Safety**

As an employee of Practice Plus Group, the postholder has a duty under the Health and Safety at Work Act 1974, to:-

* Take reasonable care of the health and safety of themselves and all other persons who may be affected by their acts or omissions at work.
* Co-operate with their employer to ensure compliance with Health and Safety legislation and the Health and Safety policies and procedures of the treatment centre, not intentionally or recklessly interfere with, or misuse, anything provided in the interests of health, safety, or welfare, in pursuance of any of the relevant statutory provisions.

**Data Protection**

The postholder must at all times respect the confidentiality of information in line with the requirements of the Data Protection Act. This includes, if required to do so, obtain, process and/or use information held on a computer in a fair and lawful way, to hold data only for the specified registered purposes and to use or disclose data only to authorized persons or organizations as instructed.

This list of duties and responsibilities is by not exhaustive and the post holder may be required to undertake other relevant and appropriate duties as reasonably required.

This job description is subject to regular review and appropriate modification.

I confirm I have read and understand this Job Description

Name of Postholder ……………………….…………..

Signature …………………………………...

Date …………………………………...

**PERSON SPECIFICATION FORM**

**Job title:** Anaesthetist

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| **Factors** | **Essential** | **Desirable** |
| 1. Physical requirements
 | * Occupational Health clearance for the role specified
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| 1. Education and qualifications
 | * UK registered Medical Degree.
* Past record of FRCA academic achievement or equivalent
* Full and Specialist GMC Registration in relevant speciality.
* ALS
 | * Higher degree
* Intensive Care accreditation
* Teaching qualification
* Experience in training medical trainees and other professionals
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| 1. Previous experience relevant to the post
 | * Wide training and experience in anaesthesia.
* Able to offer expert clinical opinion on range of problems in anaesthesia.
* Able to take full and independent responsibility for delivering service without direct supervision.
 | * Training in management
* Experience of working in a surgical centre
* Understanding of audit and Clinical Governance
* Evidence of clinical outcomes
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| 1. Skills, knowledge and abilities
 | * Innovative approach to provision of anaesthesia services with ability to embrace change to improve the provision of care.
* Knowledge of evidence based practice.
* Excellent clinical skills
* Able to work within a multidisciplinary team
* Excellent communication skills
* Ability to take responsibility and show evidence of leadership.
* Ability to work under pressure and cope with setbacks.
* Awareness of personal limitations.
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| 1. Aptitude and personal characteristics e.g. aptitude for figures, special demands of the post
 | * Flexible, objective and assertive
* Good knowledge of, and ability to use, spoken and written English.
* Willing to meet volume and clinical productivity targets
* Complies with all legal and professional work permit/visa requirements
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| 1. Clinical governance
 | * Understanding of clinical governance and the individual responsibilities it implies.
* Participation in CPD.
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| 1. Audit
 | * Knowledge of the principles of clinical audit and evidence of participation.
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